



THE INSTITUTE OF RADIO ENGINEERS

INCORPORATED

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September 10, 1958

TO: PGRFI Administrative Committee

FROM: L. G. Cumming, Technical Secretary

Attached for your records is a copy of the Professional Group on Radio Frequency Interference Constitution which was approved by the IRE Executive Committee on September 9th.

Also attached is a copy of the Group Bylaws.

Enc.

June 24, 1958
Approved Sept. 9, 1958

CONSTITUTION

IRE PROFESSIONAL GROUP ON RADIO FREQUENCY INTERFERENCE

Article I

Name and Object

Section 1. This organization shall be known as the IRE Professional Group on Radio Frequency Interference of the Institute of Radio Engineers, Incorporated.

Section 2. Its object shall be scientific, literary, and educational in character. The Group shall strive for the advancement of the theory and practice of radio engineering and of the allied arts and sciences, and the maintenance of a high professional standing among its members, all in consonance with the Constitution and By-Laws of the IRE and with special attention to such aims within the field of interest of the Group as are hereinafter defined.

Section 3. The Group shall aid in promoting close cooperation and exchange of technical information among its members and to this end shall hold meetings for the presentation of papers and their discussion, and through its committees shall study and provide for the needs of its members.

Article II

Membership

Section 1. The members of the Group shall consist only of members of the IRE in any grade, including Students, having an interest in any phase of the field of interest of the Group.

Section 2. Any member in good standing of a recognized organization accredited by the Administrative Committee of the Group and by the IRE Executive Committee is eligible to become a Group Affiliate upon payment of the prescribed Affiliate's fee, provided he shall not have been an IRE member during the five years previous to his Affiliate application.

Section 3. Group affiliation may be maintained only so long as the individual continues membership in an accredited organization.

Section 4. A Group Affiliate cannot serve in an elective office in the Group or in a Chapter of the Group nor vote for candidates for these offices. An Affiliate can serve in an appointive office in the Group or a Chapter of the Group.

Section 5. A Group Affiliate is entitled to receive notices of all meetings sent to Group members, to receive copies of publications of the Group, to attend and participate in any function of the Group by payment of IRE member charges, and to receive any award bestowed upon him by the Group.

Section 6. A Group Affiliate may not receive any IRE benefits that are derived through IRE membership except as approved by the Executive Committee of the IRE.

Article III

Field of Interest

Section 1. The Field of Interest of the Group shall be Radio Frequency Interference, including (1) methods of measurement and control; (2) systems considerations such as susceptibility, vulnerability, compatibility, spectrum utilization, related propagation effects, and subjective effects; (3) studies of the origins of interference, both man-made and natural, and their classification; and shall include scientific, technical, industrial or other activities that contribute to this field, or utilize the techniques or products of this field, subject, as the art develops, to additions, subtractions, or other modifications directed or approved by the IRE Committee on Professional Groups.

Section 2. The Field of Interest of the Group may be enlarged, reduced or shifted moderately as the needs of the occasion indicate with the provision, however, that if it overlaps the field of interest of another group to the extent that conflict occurs, the Committee on Professional Groups may draw up more exact lines of demarcation, and that if some other group wishes to enlarge their field to the disadvantage of this Group, that this Group will reasonably and in good faith consider the proposals and abide by any decision of the Committee on Professional Groups.

Section 3. Chapters may be formed and operated on any plan consistent with the powers of the Administrative Committee of this Group. Promotion of local Chapters shall be a major objective of the Group, with the view of making Group Membership of greater value to the members. Such Chapters shall be under the general jurisdiction of the IRE Section concerned.

Section 4. A Chapter may assist the Administrative Committee of this Group in the management of a National Meeting or Symposium promoted by this Group. The Chapter will be responsible for coordination with the Section on Group meetings or symposia. A Chapter may promote Meetings of the Section in the field of interest of this Group under the control and supervision of the Officers of the Section in which the Chapter is located.

Article IV

Financial Support

Section 1. The Group may not charge dues.

Section 2. The Group may make registration charges at its Group meetings, conferences, conventions, etc. The registration fee for non-IRE people may be higher than for IRE members.

Section 3. The Group may not make registration charges at a meeting, conference, or convention which it operates as part of a Sectional, Regional or National meeting, conference, or convention of the IRE.

Section 4. The Group may levy fees on its members and Affiliates for publication and additional purposes.

Section 5. The Group may raise revenues by other means, such as advertising, shows, requests for contributions, etc., provided such means do not conflict with policies and revenue means of the IRE office, or encroach on revenue fields of prior established groups or sections. The Group must receive from the Executive Secretary an opinion that a proposed method of raising revenue is non-conflicting and not against IRE policy before embarking on the proposed plans.

Section 6. The Group may, but only after approval of the IRE Executive Committee, make a charge for sending out notices to non-Group members and affiliates to cover the extra expense thereby involved.

Article V

Management and Officers

Section 1. The Group shall be managed by an Administrative Committee of 15 members of the Group.

Section 2. The terms of office of the members of the Administrative Committee shall be three years, five of the members being elected each year.

Section 3. The Administrative Committee in accordance with the procedures detailed in the By-Laws, shall annually elect officers from its members, consisting of a Chairman, Vice-Chairman, Secretary, and Treasurer. The terms of these offices shall be for one year.

Section 4. The Chairman, under direction of the Administrative Committee, shall have general supervision of the affairs of the Group. He shall preside at meetings of the Administrative Committee, at general meetings of the Group, and at the "Annual Meeting of the Group," and have such other powers and perform such other duties as may be provided in the Group By-Laws, or as may be delegated to him by vote of the Group Administrative Committee. In his absence or incapacity his duties shall be performed by the Vice-Chairman.

Section 5. The Administrative Committee may utilize the services of Headquarters as bursar, in which case funds will be handled under rules established by the Executive Secretary. If not, the Treasurer shall receive and deposit all monies in his name as such officer of the Group in such depository as shall be named by the Administrative Committee withdrawable on his signature. He shall make only such disbursements as shall be ordered by the Administrative Committee.

Section 6. The Secretary shall be responsible for sending out notices according to plans delineated by the Administrative Committee or laid down in the Group By-Laws. He shall prepare the agenda for and record the minutes of all meetings of the Administrative Committee and general meetings of the Group. He shall make such reports of his activities as may be required by the Administrative Committee, the Committee on Professional Groups, or the IRE By-Laws.

Section 7. The Chairman, as soon as expedient after election, shall appoint the standing committees as provided by the By-Laws. Special committees authorized by the Administrative Committee shall be appointed by the Chairman. Members appointed shall serve until their successors are appointed or the committee dissolved.

Section 8. The Chairman, as an ex-officio member of the Committee on Professional Groups, when notified of a meeting of said committee, is entitled to represent the Group at such meeting by himself, by his delegate, or by letter.

Section 9. Newly elected officers of the Group and members of the Administrative Committee shall assume office on the first of July of each year, unless a different time is provided by By-Law.

Section 10. No Professional Group or any officer or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way bind the IRE.

Section 11. Monies held by or for the Group legally belong to the IRE, and such monies shall not be expended for purposes known to be contrary to the policies of the IRE.

Article VI

Election of Administrative Committee

Section 1. Election of the members of the Administrative Committee shall be by a method detailed in the By-Laws, which method shall include a suitable provision for additional nominations by Group members other than members of the Administrative Committee. Names of elected officers shall be reported to the IRE Executive Secretary.

Section 2. Within-term vacancies on the Administrative Committee shall be filled as detailed in the Group By-Laws.

Article VII

Meetings

Section 1. The Group may hold meetings, conferences, symposia, or conventions either alone or in cooperation with Sections, Regions, National Convention Committees of the IRE, or other technical organizations, but the approval of IRE Headquarters must be obtained in advance in order to prevent conflicts of dates. The Group shall sponsor at least one technical conference of national scope each year, which may be held during the National Convention, or during some other IRE meeting, or as a separate conference.

Section 2. Meetings, Conferences, or Conventions of the Group shall be open to all members of the IRE and to Group Affiliates. Separate Meetings, Conferences, or Conventions of the Group shall not be held at a time or place which will conflict with a Sectional, Regional or National Meeting, Conference, or Convention without approval of the Executive Committee of the IRE.

Section 3. Inclusion of sessions on governmentally classified material within the framework of IRE sponsored conferences and symposia shall be avoided. A classified meeting sponsored by another organization may be held in conjunction with an IRE conference and publicity on such a meeting included in the IRE mailing, so long as it is made perfectly clear that the classified meeting is not sponsored by the IRE.

Section 4. Meetings of the Administrative Committee shall be held at such times as are found necessary. Meetings of the Administrative Committee may be called by the Chairman of the Group at his own discretion, or upon request of three other members of the Committee. Members of the Administrative Committee shall be notified in advance of each meeting as provided by the Group By-Laws.

Section 5. Eight members of the Administrative Committee shall constitute a quorum.

Section 6. A majority vote of those members of the Administrative Committee attending a meeting shall be necessary in the conduct of its business except as otherwise provided in this Constitution or in the Group By-Laws.

Section 7. Business of the Administrative Committee may be handled by correspondence, telephone, telegraph, radio, or other means of communication where in the opinion of the Chairman matters requiring action can be adequately handled in that manner. A majority vote of the Committee is necessary for approval of actions handled in that manner.

Article VIII

Amendments

Section 1. Amendments to this constitution may be initiated by petition submitted by twenty-five members of the Group, or by the Administrative Committee, such petition being submitted to the Committee on Professional Groups, and to the Executive Committee of the IRE for approval. After such approval, the proposed amendment shall be publicized in the Group TRANSACTIONS or Newsletter, with notice that it goes into effect unless ten percent of the Group members object within 30 days. If such objections are received, a copy of the proposed amendment shall be mailed with a ballot to all members of the Group at least 30 days before the date appointed for return of the ballots, and the ballots shall carry a statement of the time limit for their return to the IRE office. Approval of the amendment by at least two-thirds of those voting shall be necessary for its enactment.

Section 2. Suitable By-Laws to this Constitution may be adopted by two-thirds vote of the Administrative Committee in meeting assembled provided that notice of the proposed By-Law has been sent to each member of the Administrative Committee at least a week prior to such meeting.

Section 3. A By-Law may be changed by two-thirds vote of the members of the Administrative Committee either in meeting assembled, or by communication from the Chairman to each member and vote received by such means.

Section 4. No By-Law shall take effect until a copy has been mailed to the Executive Secretary of the IRE.

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Article IX

Publications

Section 1. Publication of any material may be entirely or partly by means of the PROCEEDINGS of the IRE by meeting its standards, and to the extent that is equitable to other fields of interest.

Section 2. Publication of material in a TRANSACTIONS or by other means instead of the PROCEEDINGS of the IRE may be done if the Group so desires, and is limited only by good taste and established policies of the IRE. The Group may make its own arrangements, or utilize the IRE's facilities in publishing. Publication shall be at the Group's risk and expense except when otherwise arranged with the IRE.

Article X

Date of Effect

Section 1. This constitution shall be in effect upon approval by the Executive Committee of the IRE.